

Great Lakes Paralegal Association



An Affiliate of the National Association of Legal Assistants, Inc.

Website: www.glpa-michigan.org

CP Crash Course

An Intensive Study Course for the Certified Paralegal Exam and for Continuing Legal Education

Please join us for a 2 day intensive study course for the NALA Certified Paralegal exam. We are extremely excited to be able to offer to you this "not-to-be missed" opportunity to study for the CP Exam or, if you are already certified, to brush up on your essential skills! The 2 day event will include information about the CP exam, along with detailed information on the following topics, which will be taught by attorneys and certified paralegals:

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|-----------------------------|-----------------------------------|
| * Ethics | * Judgment and Analytical Ability |
| * Communications | * Legal Research |
| * The American Legal System | * Civil Litigation |
| * Business Organizations | * Contracts |

**The event includes 8 hours of continuing legal education.
Seating is limited so RSVP early!!**

Dates: Friday March 17, 2017 8:00 am to 5:00 pm, and
Saturday, March 18, 2017 from 8:30 am to 12:00 pm

Location: Hampton Inn and Suites
900 N. Canal Road
Lansing, MI 48917

Registration: Deadline for registration is March 1, 2017. Late registration accepted until March 8, 2017 if space is available.

Cost: \$175 for GLPA Members
\$215 for Non-Members
\$50 additional late fee if registered after March 8, 2017 *if space is available*)

Cost includes seminar materials, continental breakfast both days, lunch on Friday, snacks and beverages.

Review Course Tentative Schedule

Friday, March 17, 2017:

Time	Topic	Speaker
8:00 am – 8:30 am	Registration	
8:30 am - 9:30 am	Exam information	Kelly A. LaGrave, ACP
9:45 am – 10:45 am	Civil Litigation	Patricia J. Scott, J.D.
11:00 am – 12:00 pm	Ethics	Sharon A. Werner, ACP
12:00 pm – 1:00 pm	Lunch	(Lunch Provided)
1:00 pm – 2:15 pm	Legal Research	Allison L. Eicher, J.D.
2:30 pm – 3:30 pm	American Legal System	Brent L. Domann, J.D.
3:45 pm – 4:45 pm	Contracts	Reid Felsing, J.D.

Saturday, March 18, 2017:

Time	Topic	Speaker
8:30 am - 9:30 am	Business Organizations	Kelly A. LaGrave, ACP
9:45 am – 10:45 am	Communications	Cheryl Nodarse, ACP
11:00 am – 12:00 pm	Judgment & Analytical Ability	Kelly A. LaGrave, ACP

Civil Litigation: Patricia J. Scott, J.D., Foster, Swift, Collins & Smith, P.C., Lansing, M

Patricia J. Scott is an attorney with Foster, Swift, Collins & Smith, PC. She is a graduate of Saginaw Valley State University, and earned her Juris Doctorate from Thomas M. Cooley Law School.

Patricia concentrates her practice in the areas of bankruptcy, finance, collections, real estate, and commercial litigation. Her work with financial Institutions includes collections, loan workouts, foreclosures, receiverships and various complex banking and finance issues. Patricia also represents various sized companies in multi-faceted litigation matters in state and federal court. Patricia is the Co-Chair of the Ingham County Bar Association's Bankruptcy Section, a member of the American Bankruptcy Institute, and on the Board of the Junior League of Lansing.



Ethics: Sharon A. Werner, ACP, Masco Corporation, Troy, MI

Sharon A. Werner, ACP is a Corporate Legal Assistant with Masco Corporation where she has been employed for the last 13 years. Sharon's responsibilities include reviewing contracts with various big box retailers, providing support for all of Masco's M&A activity, as well as maintaining corporate minute books.

Sharon received a B.S. Degree in Legal Administration from Grand Valley State University. She earned her CLA designation in 2000 and her ACP in 2006. Sharon is a charter member of the Great Lakes Paralegal Association, an active member of the Paralegal/Legal Assistant Section of the State Bar of Michigan and the National Association of Legal Assistants and has held various positions on the NALA board from 2001 to 2013.



Legal Research: Allison L. Eicher, J.D., MSU College of Law, East Lansing, MI

Allison Eicher earned her B.A. in Supply Chain Management from Michigan State University in 2002 and her Juris Doctor from Michigan State University College of Law in 2011. She is a Spring 2016 candidate for a Masters degree in Library and Information Science from Wayne State University. Allison is licensed to practice law in the state of Michigan and has handled transactional work for agricultural enterprises. She continues to be active in the State Bar and is a council member of the Agricultural Law Section of the State Bar of Michigan.



In 2013, Allison joined the MSU College of Law John F. Schaefer Law Library and recently accepted an academic appointment to become the library's Acquisitions Librarian. In addition, Allison is an Adjunct Professor at the MSU Law College and teaches the research component of the first year Research, Writing, and Advocacy course. She has also taught Advanced Legal Research for LL.M. students, works daily with patrons at the reference desk, and manages and completes research projects for Law College faculty.

American Legal Sytem: Brent L. Domann, J.D., MSU College of Law, East Lansing, MI

Brent Domann earned his B.A. in Philosophy, *magna cum laude*, from Bowling Green State University in 2006 and his J.D., *magna cum laude*, from Michigan State University College of Law in 2008. He practiced law in Philadelphia, Pennsylvania and in 2010 joined MSU College of Law as a reference librarian. He manages the Law College's digital repository and has helped to transition the Law College's journals to a digital publishing format. He received his M.L.I.S. from Wayne State University in 2012. At MSU Law he teaches courses on legal research and foundations of law.



Contracts:

Reid S. Felsing, J.D., Knaggs, Harter, Brake & Schneider, P.C. and Lansing Community College, Lansing, MI

Reid S. Felsing, J.D. is an attorney with Knaggs, Harter, Brake & Schneider, P.C. and an Assistant Professor in the Paralegal Program at Lansing Community College. He is a graduate of Saginaw Valley State University, and earned his Juris Doctorate from Michigan State University College of Law and his L.L.M. in Corporate Law and Finance at Thomas M. Cooley Law School.

Reid concentrates his practice in the areas of corporate law, nonprofit compliance, intellectual property and civil litigation. He is an accomplished speaker and author on topics such as *Choice of Entity issues for Entrepreneur*, *Tax Exempt Status for Nonprofits*, and *Tax Credits for Michigan Businesses*.



Business Organizations & Judgment & Analytical Ability:

Kelly A. LaGrave, ACP, Sparrow Health System, Lansing, MI

Kelly LaGrave is a paralegal with Sparrow Health System, Legal Department specializing in business, healthcare, and contracts. She received her BA from Michigan State University, James Madison College. Receiving her Certified Paralegal credential in 1994, she subsequently received advanced paralegal certifications in Intellectual Property, Real Estate, and Contract Management/Contract Administration.



Kelly is a founding member and President of the Great Lakes Paralegal Association. In addition, she has served in many capacities on the State Bar of Michigan Legal Assistant/Paralegal Section, and currently serves on the Lansing Community College Paralegal Advisory Board. Having served NALA in many capacities, including Certifying Board chair, and most recently as NALA President.

Communications:

Cheryl J. Nodarse, ACP, Woodworth & Associates, PC, East Lansing, MI

Cheryl J. Nodarse, ACP, is a paralegal with over 28 years of legal experience, employed by Woodworth & Associates, PC specializing in litigation, environmental, municipal and drain law. She earned her BS from Central Michigan University and her Associates, Legal Assistant from Lansing Community College. Receiving her Certified Paralegal credential in 1990, she subsequently received her advanced paralegal certification in Land Use.



Cheryl is currently the Region V Director of the National Association of Legal Assistants and President of the Great Lakes Paralegal Association, in which she is a founding member. She has been appointed to serve on the Access and Affordability Subcommittee of the State Bar of Michigan's 21st Century Law Task Force.

The NALA Certified paralegal program is the only national paralegal certification program that is Accredited.

Additional information on the certification program can be found at www.nala.org.



The event includes 8 hours of continuing legal education (1 hour of which is ethics). Seating is limited so RSVP early!!

For more information about the event contact: Kelly A. LaGrave, ACP at klagrave@yahoo.com

Registration deadline is March 1, 2017 (late registration accepted until March 8, 2017 if space is available) and can be submitted using one of the following methods:

Email to glpa.michigan@gmail.com – include on the subject line "CP Review Course" and provide the completed registration form (see below) .

US Mail – including the completed registration form (see below)

Attn: Terri L. Bolyard
c/o Foster, Swift, Collins & Smith, P.C.
313 South Washington Square
Lansing, MI 48933

Payment of the registration fee can be made by check or by using PayPal.

REGISTRATION FORM

Cost: \$175 for GLPA Members
 \$215 for Non-Members
 \$50 additional late fee if registered after March 8th *if space is available*

Name:	
Employer:	
Mailing address, City, State, ZIP	
Telephone number:	Email address:
Payment will be made using one of the following methods:	
_____ Check enclosed in the amount of \$ _____	
_____ PayPal in the amount of \$ _____	
option 1: go to www.glpa-michigan.org , click on event, and then click on the PayPal box	
option 2: go to www.paypal.com , enter GLPA's email address of glpa.michigan@gmail.com , and pay	